

ARRIVAL ARRANGEMENTS



THE TALL SHIPS RACES 2019

organised by **Sail Training International**

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THE TALL SHIPS RACES 2019 ARRIVAL ARRANGEMENTS

AALBORG – FREDRIKSTAD – BERGEN - AARHUS

SECTION 1

1. INTRODUCTION

This booklet is designed to give you as much information as possible, in order to prepare for the races and to assist you with the planning of your arrival at the race ports. Each port has provided specific information which you will need to follow. The Arrival Arrangements for Sunderland should be studied very carefully. Further detailed information will be provided later for follow-on ports.

Because of the volume of paper that will build up as the races begin, it is ***strongly recommended*** that each vessel appoints one officer to be responsible for the paperwork. He should advise the Captain/Master on what affects him. He should ensure that everyone on board gets the maximum benefit from the many invitations and arrangements that have been made for the vessels taking part.

Liaison Officers will be available in each port to come on board and assist in the interpretation of the papers issued by that particular port.

2. OFFICIAL DOCUMENTS

In addition to these Arrival Arrangements, you are reminded that the following documents are available to download from the **Captains' Page** on our website at www.tallshipsraces.com/captainspage

2.1 Racing & Sailing Rules and Special Regulations - 2019 Edition

These are the official Rules governing the race and incorporate Special Regulations. If you have an earlier edition, please destroy it! Copies of the Rules are also available online on the **Captains' Page** at www.tallshipsraces.com/captainspage

2.2 Advance Notice

The Advance Notice was published earlier this year and is to bring you information about the plans made so far for The Tall Ships Races 2019 and associated events. This is also available online at www.tallshipsraces.com/captainspage

2.3 Captains' Manual

Each host port will produce a Captains' Manual that will have full details of the arrangements in their port. A printed copy will be issued to each ship in the previous port, but the Captains' Manuals will be available in advance on-line on the **Captains' Page** at <https://sailtraininginternational.org/sailtraining/captains-page/>

2.4 Crew Lists

Rule 12.1 of the Racing & Sailing Rules 2019 Edition explains the requirement. Captain/Masters are reminded that no vessel may start a Sail Training International Race until her Crew List has been emailed to the Sail Training International Race Office.

Please remember the age rules and how they affect your vessel and no person under the age of 15 is to be on board during a race, cruise-in-company or associated events.

The official deadlines for arrival in port are as follows, and there are penalties for being late:

- Aalborg - 1200 Hrs (local time) Wednesday 3 July
- Fredrikstad - 1200 Hrs (local time) Thursday 11 July
- Bergen - 1200 Hrs (local time) Sunday 21 July
- Aarhus - 1200 Hrs (local time) Thursday 1 August

2.5 Vessel Life Saving Appliances Check List

It is essential that the Captain/Master completes the Vessel Life Saving Appliances Check List and hands it in to the Sail Training International Race Office in Aalborg, Fredrikstad and Bergen **within 12 hours of the stated deadline for arrival in port** as published. Failure to do so will incur a Standard Time Penalty or lead to disqualification.

2.6 Sail Training International Memorandum on Safety

3. RACE PENNANTS

RACE PENNANTS WILL ONLY BE ISSUED TO A VESSEL ONCE A COMPLETED CREW LIST AND VESSEL LIFE SAVING APPLIANCES CHECK LIST ARE RECEIVED BY THE SAIL TRAINING INTERNATIONAL RACE OFFICE AND THE VESSEL HAS PASSED ITS INSPECTION.

4. CAPTAINS' ENVELOPES

On arrival at Aalborg, Fredrikstad and Bergen, Captains/Masters are to report to the Sail Training International Race Office and collect their ship's envelope. Vessels that have done Race 1 and are also taking part in Race 2 must collect a second envelope in Bergen. These envelopes will contain:

4.1 Sail Training International Sailing and Communications Instructions

This document includes information about the race start and a list of vessels taking part. An updated communications schedule will be issued at the Captains' Briefings in Aalborg, which will be held at 1600 hrs on Friday 5 July, and Bergen at 1600 on Tuesday 23 July.

4.2 Race Declaration Forms

A Race Declaration form must be completed and signed where indicated and emailed to paul.bishop@sailtraininginternational.org, or amanda.goodden@sailtraininginternational.org in Fredrikstad; ben.stuart@sailtraininginternational.org or amanda.goodden@sailtraininginternational.org in Aarhus, or handed in to the Sail Training International Race Office as soon as possible after finishing the race and arrival at Fredrikstad and Aarhus. **Failure to do so will result in the vessel receiving a Standard Time Penalty or being treated as having failed to complete the course.** It is the Captain/Master's responsibility to ensure that the Race Declaration Form is submitted.

4.3 Crew Lists

4.4 Racing and Sailing Rules 2019

4.5 YB Satellite Transponder Forms

4.6 Various other information

SECTION 2

AALBORG WEDNESDAY 3 – Saturday 6 JULY

1. Charts and navigational publications

Danish Charts

Kattegat	- no. 100
Kattegat Nord	- no. 101
Hals – Aalborg	- no. 106
Aalborg Havn, Limfjorden	- no. 107
Aalborg bugt	- no. 122
Aalborg – Løgstør	- no. 105
Thyborøn – Løgstør	- no. 108 & 109

British Admiralty Charts

Kattegat Northern Part	-no. BA 2107
Hals to Aalborg	-no. BA 429
Limfjorden Aalborg	-no. BA 430
Aalborg Bugt	-no. BA 894
Logstor to Aalborg	-no. BA 428
Limfjorden, Thyboron to Mors	-no. BA 426
Limfjorden, Mors to Logstor	-no. BA 427

Admiralty Sailing directions

NP18 Baltic Pilot, Vol. 1 18th Edition 2018 (Paragraph 5.78 to 5.135 (page 170 to 178))

Charts and publications may be obtained from:

Iver C. Weilbach & Co.
Toldbodgade 35
Copenhagen K
Phone: (+45) 33 34 35 60
CVR No 54953828
E-mail: sales@weilbach.com
<http://www.weilbach.dk>

2. Tide Times

Tidal range is between plus/minus 0.5 metres according to mean sea level under normal weather conditions.

3. Frequencies

Communications

Distress, VHF channel 16
Contact to “Port Control Aalborg”, VHF channel 13
Tall Ship Port Control Aalborg, phone (+45) 9982 1040

4. Call sign - The call sign is “Port Control Aalborg”.

5. Arrival procedures

All vessels must call "Port Control Aalborg" on channel 13 one hour before entering the Aalborg central harbour. Phone (+ 45) 9982 1040

Passage under power-lines:

When passing "Nordjyllandsværket" in the Limfjord, vessels with an air draught exceeding 49 metres must take the alternative route for air draught up to 63 metres. Please note that the procedure will be described in Captain's Handbook.

Please call "Limfjord Pilot" on VHF channel 16 and Port Control Aalborg on phone (+ 45) 9982 1040 four hours before entering the alternative route.

6. Pilots

Pilots are compulsory for all vessels with draught of 6.00 metres or more from Limfjord Eastern approach to Port of Aalborg.

Vessels requesting a pilot should call "Limfjord Pilot" on VHF channel 16 four hours before arrival at the Pilot Station (See the pilot stations Hals no 1, 2 and 3 in the chart no 100, 101 and 122).

Primary request should be made to the Harbour Master, Port of Aalborg, no later than 72 hours before arrival to the port of Aalborg.

7. Tugs

Tug assistance will, if necessary, be provided for vessels with an air draught of more than 49 metres through the alternative route, special marked channel to clear "Nordjyllandsværkets" power lines. See arrival procedures and description in Captain's Handbook.

In Aalborg Central Harbour tug assistance will, if necessary, be available from Tuesday July 2nd (free of charge).

Requests for tug assistance in the Aalborg, should be made to Port Control Aalborg on VHF channel 13 or on phone (+ 45) 9982 1040 as early as possible, but at the latest one hour before entering the Aalborg central harbour.

8. SafeSeaNet and Immigration

Under EU regulation 2017/458 all vessels must be registered with and use SafeSeaNet portal when entering Denmark; nsw.safeseanet.dk

SafeSeaNet

If you already have a Danish SafeSeaNet account, log on with your existing username and password.

If you have forgotten your password, please use the "reset password link" at nsw.safeseanet.dk, and you will receive an e-mail with a link, to the e-mail address connected to your SafeSeaNet account.

If you cannot remember neither username nor password, please contact safeseanet@safeseanet.dk no later than 24 June 2019.

You do not have to do the reporting yourself, you can hire a local ship agent to do the work for you.

To gain access to the Danish SafeSeaNet, please see below instruction:

1. If you do not have an existing SafeSeaNet account, send the request form "Claim form to the Danish SafeSeaNet" to Safeseanet@safeseanet.dk no later than June 24th, 2019.

2. A password and username will be sent to you by e-mail.

3. Log on to SafeSeaNet and upload the required data – The Tall Ships Races 2019 excel spreadsheet - prior to departure from your last port or as soon as possible. Latest reporting is 24 hours before arrival.

Excel spreadsheets to be filled: (documents can be downloaded as described below)

- Crew list
- Pax list
- Ship stores (customs)
- Waste and residues

4. Latest 1 hour after arriving in the port of Aalborg, log on to SafeSeaNet again, and insert actual time of arrival (ATA). The report will then change status to completed.

5. Latest 24 hour before departure, log on to SafeSeaNet and create a departure report.

6. Latest 1 hour after departure from port of Aalborg, log on to SafeSeaNet again, and insert actual time of departure (ATD). Report will then change status to completed.

The request form, documents to be downloaded to SafeSeaNet and a guide to the use of SafeSeaNet - specifically for The Tall Ships Races 2019 - can be downloaded on the following <https://www.tsraalborg.dk/en/captains-page/the-use-of-safeseanet/>

If you have any questions to the above, please contact safeseanet@safeseanet.dk

State and Navy Vessels

State and navy vessels are not required to use SafeSeaNet. However, all state and navy vessel are required to notify North Jutland Police of those who are embarking or disembarking in Aalborg via Email njyl-graensekontrol@politi.dk

You can download the transferlist on <https://www.tsraalborg.dk/en/captains-page/embarkation-and-disembarkation/>

State and navy vessels are required, no later than 4 weeks prior to the event, to have applied for Diplomatic clearance through their own respective embassies on Danish soil.

Passport control and visa

The Danish National Centre for Foreigners (Nationalt Udlændinge Center/NUC) has decided that all participating ships in the Tall Ships Races are to be processed in accordance with regulations for cruise ships. This means that the following must be observed:

Passport control for all individuals when embarking and disembarking, except for passengers commencing their “cruise” in a Danish port, where the destination is a Schengen port, outgoing inspections are not performed.

All crew members must hold a valid passport and visa when necessary. Citizens from non-EU countries and/or those who require a visa must apply for it prior to arrival. The requirements for a visa will depend on the nationality of the individual. Failure to be in possession of a valid visa may render the individual in question liable to depart from Denmark at the vessel’s expense.

About embarkation and disembarkation

All vessels are required to send lists of individuals embarking or disembarking in Aalborg to the local police (North Jutland Police) by e-mail: njyl-graensekontrol@politi.dk no later than 24 hours before arrival.

You can download the transfer list on <https://www.tsraalborg.dk/en/captains-page/embarkation-and-disembarkation/>

For individuals disembarking in Aalborg, passport control will be performed upon arrival in Aalborg.

Contact with the local police

If you have any questions concerning embarkation and disembarkation, the police can be contacted directly by phone (+45) 30516859 from 1 July until the end of the Tall Ships Races event in Aalborg.

Disembarkation permit

According to Danish immigration rules, the Tall Ships Races Aalborg organization is required to apply for a disembarkation permit on behalf of participating vessels except for state and navy vessels.

The application is to be processed by the Danish Immigration Service prior to the vessels' arrival in Aalborg. As a result, all participating vessels can expect to be contacted in the beginning of May by The Tall Ships Races 2019 Aalborg organization with a request for the following information:

- Date of arrival in Aalborg
- Vessels name
- Last port prior to arrival in Aalborg
- Next port after Aalborg
- Estimated number of crews
- Estimated number of trainees/passengers

9. Bunkering/Fuel

Upon arrival in Aalborg the vessel is to fill out the request for fuel (included in Captain's Handbook) and hand it to the Liaison Officer.

Terms of payment: cash on delivery. Fuel is at the vessel's own expense.

Fuel will be delivered between 07:00 – 11:00.

Propane

In Denmark propane can only be provided if the vessel has a "Kosan propane system".

Propane is at the vessel's own expense.

10. Fresh Water and Electricity

Fresh water

Class A vessel can request water through the Liaison Officer. The requisition form (included in the Captain's Handbook) should be given to the Liaison Officer the day before the requested delivery. Trained personnel will handle the supply of water.

Water will be delivered between 07:00 – 11:00

There is one filling free of charge per vessel. Additional supply of water will be at the vessel's own expense.

For class B, C and D vessels water will be supplied from quayside installations as needed free of charge. The requisition form (included in Captain's Handbook) is to be given to the Liaison officer after which trained personnel will fill the tank.

Electricity

Electricity is available free of charge from quayside installations. Class A vessels are, however, encouraged to use their own generators.

The request for the connection to the power supply is made to the Liaison Officer upon arrival.

11. Waste

Waste and garbage bags are to be disposed by means of the big grey waste containers evenly placed alongside all the quay areas.

12. Sewage and sludge

Sewage

Vessels that require emptying of sewage tanks and bilge water are to fill in the form (included in Captain's Handbook) and hand it to the Liaison Officer. Sewage and bilge water will be collected by a special vehicle and should not be pumped overboard.

Sewage will be collected between 07:00 and 11:00.

Terms of payment: Cash on delivery.

Sludge

Vessels that require collection of sludge are to fill in the form (included in Captain's Handbook) and hand it to the Liaison Officer. Sludge will be collected by a special vehicle and should not be pumped overboard.

Sludge will be collected between 07:00 and 11:00.

Terms of payment: Cash on delivery.

13. Fenders and gangways

All vessels are expected to provide their own fenders and means of access to the shore.

The quays have either wooden fenders or concrete walls where it is necessary to moor with own fenders.

Most of the class C and D vessels have to moor alongside other vessels and it is important that the vessel have their own fenders to use between the vessels.

14. Emergencies

All emergencies should be reported immediately to the National Emergency Phone Number (Ambulance, Fire and Police): 112

For non-emergencies to the police dial: 114

Doctor outside working hours: dial (+45) 70150300

Afterwards, please make sure to contact your Liaison Officer who will then report the incident to the Communication Centre and Port Committee.

Maritime Safety Information

Maritime Safety Information (MSI) and navigational warnings will be transmitted on VHR channel 16 by Lyngby Radio. Call Lyngby Radio in case of accident and rescue and emergency calls at sea.

15. Liaison Officers

Aalborg has assigned a Liaison Officer to each vessel. The Liaison Officers will wear blue t-shirts.

Your vessel will be met by your Liaison Officer upon arrival in Aalborg. The Liaison Officer teams are available from July 2nd. The Liaison Officer will be at your service every day and will report on board after the early Liaison Officers briefing.

Through the Liaison Officer, we will provide you with important information and keep you up to date on any revised or new material or activities.

16. Vessels' mail

Name of individual
Name of vessel
The Tall Ships Races Aalborg 2019
Aalborg Kommune
Boulevarden 13
DK-9000 Aalborg

17. International Ship and Port Security (ISPS)

Contact details for Port of Aalborg (ISPS)
Port office (traffic and operation)
24 hrs' watch, VHF channel 16.
Direct phone: (+45) 9930 1520, e-mail: trafik@aalborghavn.dk
Harbour Master direct phone: (+45) 9930 1521
Information page www.aalborghavn.dk
The port has 7 approved facilities.
Port ID UN locator code: DKAAL
Port ID number: 10328

Port Security Officer (PSO)
Harbour Master: Claus Rosenbeck
(+45) 9930 1520 – 24 hrs.
Direct phone: (+45) 9930 1521
Mobile: (+45) 2920 7221

Deputy Port Security Officer
Kenneth Mortensen
(+45) 9930 1520 – 24 hrs.
Mobile: (+45) 2920 7236

Vessels which have specific requirements in connection with "ship security" should make a primary request to the Harbour Master, Port of Aalborg, no later than 72 hours before arrival to the port of Aalborg. Please note that the Port of Aalborg takes reservation for the types of security arrangements which will be possible to establish. Vessels with an ISPS certificate can make a request of a Declaration Of Security at the PSO from the Port of Aalborg.

18. Captains' Handbook

Being the start port, Aalborg will distribute the Captains' Handbook containing more detailed information and instructions for captains by means of the registered vessel's e-mail. In addition, Captains' Handbook will be published on www.tsraalborg.dk

We look forward to seeing you in Aalborg!

SECTION 3

FREDRIKSTAD THURSDAY 11 JULY – SUNDAY 14 JULY

CHARTS AND PUBLICATIONS

Seacharts

Fredrikstad approach No 1

Fredrikstad port No 464

Charts are available at

Statens Kartverk (kartverket.no)

600 Sentrum

N-3507 HØNEFOSS

phone: + 47 32118000

e-mail: post@kartverket.no

TIDE AND CURRENT

Tide

No significant tides, about 1 feet.

More info. at havnivå.no, - Vikertangen (Østfold).

Current

River Glomma is the biggest and longest river in Norway.

The river current is always outgoing between 1 - 2,5 knots.

It is recommended to use assistance when turning.

RADIO COMMUNICATIONS

Frequencies

Call Horten VTS on channel 18 or phone: + 47 33034953 / 33034960

Call Borg Port Authority phone: + 47 69358900

Preferably A, some B vessels want pilot / tug assistance on channel 12

All other B, C and D vessels working channel 72

ARRIVAL PROCEDURES

Entrance:

After having passed the finishing line at Færder lighthouse, proceed to Fredrikstad harbour.

For approach to Fredrikstad, information will be provided at Captains briefing in Aalborg.

If any special arrangement is needed, call:

Andersen & Mørck

Øraveien 16

1630 Gamle Fredrikstad

phone: + 47 6935850

Any needed info about "Safe sea net" at www.kystverket.no, or ask for assistance from Andersen & Mørck.

We would also recommend to use the Norwegian Coastal Administration's home-page on <https://kystverket.no>. An English version is available.

You will find a user-guide for Safe Sea Net, information about pilotage, information about sea current conditions and a lot of other useful information for your sailing along the Norwegian Coast.

INTERNATIONAL ISPS

Will be taken care of by Port Authority

BRIDGES

Note slot times for bridge openings.
Bridges will not be opened outside of stipulated slot times.

PILOTS

Pilots will be provided free of charge, to all vessels that apply.

Pilots are compulsory inside the Norwegian coast base line for ships exceeding 70 metres.

Request for pilotage may be done through the SafeSeaNet SSN) template (https://www.kystverket.no/en/EN_Maritime-Services/Pilot-Services/Book-a-Pilot/) and must be sent to the Technical Help Desk by mail (guno@fredrikstad.kommune.no) prior to departure from Aalborg or 48 hours prior to arrival in Fredrikstad. Pilotage for departure Fredrikstad must be ordered separately via SSN template as early as possible and latest 30 hrs before pilot is required.

On arrival a final reporting must be made to Horten VTS, VHF channel. 18, two hours prior to arrival at the Pilot Station.

On departure a final reporting must be made to the Technical Help Desk at the latest three hrs prior to the requires pilot boarding.

TUGS

According to agreement with pilot.

FUEL, FRESH WATER & ELECTRICITY

Fuel

Norwegian regulations prohibit filling fuel on departure.

Smaller vessels are encouraged to get fuel at the guest harbour upon arrival. Payment can be made with credit card. See map in Captain's Manual.

Fuel may be ordered through the LO-office prior to arrival. Will be supplied by Glommen Bunkers AS, by car and boat.

Water

Fresh water will be provided free of charge from shore or from barge, but will be restricted. Limited for the largest ships. Order through the LO.

Electricity

No electricity for A and B vessels equipped with their own power supply. Class B vessels without generators may access external power free of charge, but this must be ordered by 1 June. All C and D vessels will be supplied power free of charge.

WASTE DISPOSAL AND POLLUTION

General waste disposal is free of charge and should be requested through the LO.

Special waste may be collected for disposal (as per order from in Captain's Manual). Special waste disposal will be charged and is not included in the above mentioned free garbage disposal.

Oil pollution legislation imposes strict prohibition over any discharge of oily mixtures. Any ship causing or sighting such pollution is obliged to immediately report all details to the Port Authorities. The LO should also be informed.

FENDERS & GANGWAYS

Vessels are expected to provide their own fenders and means of access to the shore.

Yokohama fenders for those agreed.

EMERGENCY PROCEDURES IN PORT AND SECURITY

Will be taken care of by Port Authority

- Fire 110
- Police 112
- Ambulance 113

LIAISON OFFICER

Chief Liaison Officer: Arnfinn Haugberg
a.haugberg@icloud.com
+47 481 65 242

SHIPS MAIL

Will be delivered by LO from help desk

Name of individual
Name of vessel
The Tall Ships Races 2019 Fredrikstad
Box 1405
N-1602 Fredrikstad
Norway









SECTION 4









BERGEN SUNDAY 21 JULY – WEDNESDAY 24 JULY

1. CHARTS AND PUBLICATIONS

- Norwegian Charts 21 (Entrance to Bergen from the South)
- Chart no. 23 (Entrance to Bergen from the North)
- Chart no. 460 – Bergen Harbour Area Chart.

TIDES

Sunday, 21. July 2019			Monday, 22. July 2019		
High/low	Time	Predicted tides	High/low	Time	Predicted tides
	02:15	139 cm		02:51	135 cm
	08:22	32 cm		08:56	36 cm
	14:46	129 cm		15:23	125 cm
	20:25	40 cm		21:00	45 cm

Tuesday, 23. July 2019			Wednesday, 24. July 2019		
High/low	Time	Predicted tides	High/low	Time	Predicted tides
	03:29	131 cm		04:11	126 cm
	09:33	41 cm		10:16	46 cm
	16:03	121 cm		16:48	118 cm
	21:40	50 cm		22:28	55 cm

Tide varies about 1m.

<https://kartverket.no/en/sehavniva/Lokasjonsside/?cityid=9000002&city=Bergen#>

2. FREQUENCIES

Radio Communications

VHF channel 14 is the principal port operations frequency for the event and should be used for all arrival/departure communications.

Bergen Port Control VHF Ch. 12 (All other traffic) – Emergency situations VHF Ch. 16

3. CALL SIGNS

The call sign is “Bergen Port Control”

4. ARRIVAL PROCEDURES

FEDJE VTS

In general, the regulation applies to vessels with a maximum length of 24 meters or more and to vessels transporting particularly hazardous or pollutive cargo. All other vessels are welcome to call VTS for traffic information.

Fedje VTS (North) VHF Ch. 80

Fedje VTS (South) VHF Ch. 71

Bergen Port Control:

VHF Ch. 14/12

Tel. +4755568980

Mail: havnevakt@bergenhavn.no

All vessels must call "Bergen Port Control" 30 min prior to arrival, giving vessel name, call-sign, ETA and request the assistance needed (tug, boatmen).

5. PILOTS

Pilot is to be ordered through SafeSeaNet / agent. Pilot is compulsory inside the Norwegian coast base line for ships exceeding 70 meters.

6. TUGS

Tugs will be in attendance at the entrance to Vaagen if required and ordered. Tug assistance is not included for daily sailings.

Tug service will be free of charge.

A boat marked with the sign "FOLLOW ME" will escort the vessels from the entrance to Vaagen and to the assigned berth.

7. CUSTOMS AND IMMIGRATIONS

Vessels arriving Bergen are expected to use SafeSeaNet for reporting to Norwegian authorities.

(Customs/police/military etc.) see section 15.) Vessels Captain may sign in for their ship or hire agent to perform the task for them.

Customs can be contacted on telephone no. +47 22 86 03 12.

A local number for Customs in Bergen will be given in the Captains Manual

It is not allowed to sell any goods from the vessel that has not been cleared by the Customs, this includes alcohol and tobacco.

Customs officers may inspect vessels for prohibited goods.

A current crew list should be given to the liaison officer on arrival.

It should be noted that it is the responsibility of the individuals concerned to obtain any visas that may be necessary and that failure to be in possession of such documents may have implications for them and the operators of the host vessel. Entrants are also reminded that regulations for visas, etc. are liable to change.

9. BUNKERING/FUEL

Exxon/Esso Oil terminal, Skaalevik (N 60°23,755' E 005°14,064') Approx. 2 nautical miles before Port of Bergen. Vessels are expected to bunker before entering Port of Bergen (Vaagen). No guarantees are given regarding bunkering while alongside Vaagen
Bunkering stations close to Bergen; (Approx. 2 nm W of Vaagen)

Esso Skaalevik. Tel +47 55 51 13 00 /+47 55 51 13 07

10. FRESH WATER AND ELECTRICITY

Water

Fresh water will be available at the berths.

Ships are supposed to use their own hoses as far as possible, and the crews to fill their own water tanks. Filling of tanks should be done at night or in the morning to avoid hoses on the quay.

Electricity

Electricity is available free of Charge on most quaysides.

The goal for the event is to supply all vessels with shore power.

11. WASTE DISPOSAL AND POLLUTION

It is prohibited to discharge from tanks whilst in Norwegian waters. The City of Bergen prides itself to be environmentally aware. Please help us to keep our harbor and City tidy!

Garbage is not to be discharged over board in Norwegian waters. Vessels are requested to bag their garbage and bring it ashore on arrival and place it the waiting garbage containers.

Help us to take good care of our clean water in the Harbour. Thank you in advance!

12. FENDERS & GANGWAYS

All vessels are expected to provide their own fenders and means of access to the shoreside.

13. EMERGENCIES

All emergencies should be reported immediately to the National Emergency Phone Number (Ambulance, Fire and Police):

Police 112

Fire department 110

Ambulance 113

14. PORT SECURITY

Vessels holding an International Ship Security Certificate (ISSC) have to fill out a Declaration of Security (DoS) before arrival Bergen. If any special needs regarding ISPS facilities during your stay in Bergen, Port Authority must be notified as soon as possible.

15. SAFE SEA NET

**Each vessel may log on to SSN on their own or hire an agent to perform the task for them.
All vessels are expected to use SafeSeaNet for reporting to Norwegian Authorities**

Personal User Access to SafeSeaNet Norway

Click the link below to register for a new user to SafeSeaNet Norway:

<http://shiprep.no/ShipRepWebUI/Pages/User/NewUser.aspx>

Problems with SafeSeaNet Norway?

Contact SafeSeaNet Norway Support 24/7:

Tel: + 47 35 57 26 25

Email: support.ssn@kystverket.no

From Fredrikstad to Bergen – remember to update your information in SafeSeaNet

We look forward to welcoming you to Bergen!

SECTION 5

AARHUS THURSDAY 1 AUGUST – SUNDAY 4 AUGUST

Charts

Charts are offered in two parts. Bay of Aarhus and Port of Aarhus. These are available as Danish charts and as British Admiralty (BA) charts.

- Danish chart no. 112 (int. 1380) Bay of Aarhus.
- Danish chart no. 127 (int. 1372) Port of Aarhus.

- BA. chart no. 2590 Bay of Aarhus.
- BA. chart 8174 Port of Aarhus.

All charts exist as paper and ECDIS charts. Further info and purchase can be made following this link:

<https://www.weilbach.com/da>

A detailed map of the port of Aarhus, not applicable for navigation is available following this link:

https://www.aarhushavn.dk/download/terminaler/4043_aarhus_havn_a4kort.pdf

Tides

Under normal weather conditions tide and currents are minimal in the Port of Aarhus. Tidal fluctuations between +/- 30 cm can be expected and currents in the area are negligible.

2-3 days tidal forecasts for port of Aarhus can be found following this link:

<http://www.dmi.dk/hav/maalinger/vandstand/>

Frequencies

VHF channel 12 is the principal port operations frequency and should be used for all arrival communications, pilotage requests and emergency situations.

Call Signs

The call sign is "Aarhus Port"

Arrival procedure

- Monitor VHF Ch. 12 and Ch. 16
- Call Port of Aarhus (VHF Ch. 12 Port of Aarhus) 2-hours prior arrival approach buoy Aarhus. State requirements (Pilot, Tugs, Linesmen). Updated berthing info will be advised from port.
- Call Port of Aarhus again (VHF Ch. 12 Port of Aarhus) 1-hour prior arrival to confirm arrangements and ETA.
- All inbound vessels for Port of Aarhus must broadcast intentions (VHF Ch. 12) on passing approach buoy.
- All outbound vessels must broadcast departure (VHF Ch. 12) on departure from berth.
- Upon passing approach buoy attention must be paid to arriving/departing High-speed ferries (also monitoring VHF Ch. 12). Port of Aarhus will assist if necessary.

Practical berthing info

Assistance:

- Pilots, tugs and Linesmen are monitoring VHF Ch. 12
- There are no legal requirements for Pilots or tugs in Port of Aarhus
- If using tug assistance Pilot is required
- Pilots and tugs assistance must be ordered 2-hours prior arrival/departure.

- Linesmen must be ordered 1-hour prior arrival/departure.
- Pilot, tugs and linesmen are free of charge for all ships (covering 1 arrival and 1 departure). However, class A ships have first priority, if pilots and tugs are needed by more ships.
- Fendering in berthing areas are car tires. Yokohama fenders are not available from the port.
- Vessels are expected to provide fendering and gangway arrangements themselves.
- In special cases, double berthing etc. Port of Aarhus may be able to assist upon notice prior arrival.

Port of Aarhus expect all vessels to comply with relevant legislation regarding mooring and gangway arrangements. With regards to specific berthing instructions, regulations or any questions that may arise, Port of Aarhus will be present in Bergen before vessels depart for Aarhus. Questions can always be directed to:

Poul Pedersen

Pilot Port of Aarhus

E-mail: ppe@portofaarhus.dk

Phone: +4520605224

Customs & Immigration

Ships entering a port from non-Schengen areas (and leaving the Schengen area for a non-Schengen country) need to clear in or out.

Unless crew members hold a valid discharge book, all third-country nationals MUST be in possession of a visa. The visa must be applied for through the Danish or a Nordic embassy or consulate in the crew member's home country - unless the crew member is exempt from visa requirements.

Citizens of countries, which are currently exempt from the Schengen visa requirement as well as justification for this can be found on this website:

<https://nyidanmark.dk/en-GB/You-want-to-apply/Short-stay-visa>

In practice entry control (clearing in) takes place through the system SAFE SEA NET. The skipper is obliged to give advance notification for the ships' arrival in SAFE SEA NET at least 24 hours prior to arrival.

Forms and guidance can be found on this website:

<https://www2.forsvaret.dk/omos/organisation/operationsstaben/operationscenter/Maritime-Assistance-Service/Pages/safeseanet.aspx>

SafeSeaNet:

Under EU regulation 2017/458 all vessels must be registered with and use 'SafeSeaNet' when entering Denmark.

To gain access to the Danish SafeSeaNet, please see below instruction:

1. Send the request to Safeseanet@safeseanet.dk no later than July 4th 2019.
2. A password and user name will be sent to you by e-mail.
3. Log in to SafeSeaNet and upload the required data latest no later than **23 July 2019** - prior to departure from Bergen.
4. Latest 1 hour after arriving in port of Aarhus, log-in to SafeSeaNet again, and insert actual time of arrival (ATA). The report will then change status to completed.
5. Latest 24 hour before departure, log in to SafeSeaNet and create a departure report

6. Latest 1 hour after departure from port of Aarhus, login to SafeSeaNet again, and insert actual time of departure (ATD). Report will then change status to completed.

For an instruction on how to use SafeSeaNet – please see below:

<https://www2.forsvaret.dk/omos/organisation/operationsstaben/operationscenter/Maritime-Assistance-Service/Documents/How%20to%20use%20SafeSeaNet%20v.2.pdf>

If you are in doubt about how to complete the forms, please contact safeseanet@safeseanet.dk

State and Naval vessels are not required to use SafeSeaNet. However, all State and Naval vessel are required to notify Eastern Jutland's Police of those who are embarking or disembarking in Aarhus, via Email ojyl@politi.dk

State and Naval vessels are required, no later than 4 weeks prior to July 31, 2019, to have applied for Diplo-clearance through their own respective embassies on Danish soil.

ISPS

Port of Aarhus is an approved port as per SOLAS (ISPS) and as per EU legislation. The part of the port used for the Tall Ship races 2019 is however, not ISPS approved.

In case any vessels have special requirements in this regard, please contact Port of Aarhus prior arrival.

Berthing

Special Berthing Instructions

Mooring:

Mooring position will be ordered by the port over the VHF channel 12

Line handlers:

If necessary, there will be line handlers on the quayside.

Masters are reminded that they have a duty to ensure that access to their vessel is safe. Vessels will in general provide their own gangways and fenders.

Experienced marine and berthing staff will be located at the Harbor Office throughout the period of your stay. Further information can be obtained through you LO's.

Fenders and Gangways:

All vessels are expected to provide their own fenders and means of access to the shore.

Where Class A ships are double berthed alongside other Class A ships and require arrangements for keeping each other's yards and rigging clear then please make prior arrangements with Aarhus Port Authority. Please be aware, that the harbor do NOT have Yokohama fender, they only have rubber tyres.

Emergency Procedures in Port and Security

Emergency procedures will be contained in the Captains' Manual.

Emergency phone number is 112.

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Liaison Officers

Chief Liaison Officer:

Hanne Boman Walthing

Gelinde, Mindet 6

DK-8000 Aarhus C

E: hannebwalthing@gmail.com
+ 45 41 87 31 94

Ships' Mail

The Tall Ships Races 2019 Aarhus Office
DOKK1, Aarhus Events
Hack Kampmanns plads 2, 3. Sal
DK-8000 Aarhus C

Fuel, Fresh Water & Electricity

Fuel ordering.

There will be opportunity to refuel oil in Port of Aarhus
Fuel must be ordered at departure Bergen, Norway. Deadline for ordering is 22nd of July.
Fuel must be ordered using the enclosed form (attached in the Captains' Manual). Only vessels with guild tax / VAT numbers have the opportunity to refrain from paying tax.
Fuel order have to be sent by mail to bunkersales@q8.dk

Fuel will be provided by tanker vehicle directly at the ships.
Fueling takes place thursday 1 and friday 2 august in the period 6 to 10 am.
Payment info: Only possible by credit card.

Fresh water

Fresh water will be available at the berths.
Ships are supposed to use their own hoses as far as possible, and the crews to fill their own water tanks.
Filling of tanks should be done at night or in the morning to avoid hoses on the quay in rush hour.

Electricity

Ships without own generator can ask for electricity through the LO's. Whilst every effort will be made to supply those Class B, C, and D vessels requiring an electrical supply, there is no guarantee, and ships cannot expect to receive electricity constantly during the event.

Gas

Gas cylinders can be ordered by sending to the mail below by July 22.
Propane or liquefied petroleum gas (LPG) is subject to Danish legislation, that means gas can be exchanged only in Danish standard cylinder.
DK LPG standards: <https://shop.aga.dk/shop/en/dk-ig/propane-gas-industrial-household/propane-3074457345616783228-105>
Vessels can pre-order gas cylinders through the E mail below, and LPG gas will be delivered at the vessel.
Thursday and Friday 6 – 10 am.
nash@nash-gas.dk
Payment only in cash DK KR or EURO

Waste disposal and Pollution

In Aarhus, waste will be collected in four categories:
Glas/metal Paper/cardboard Food waste Trash (residual waste)

Contact Numbers and emails:

Office	+44 (0)23 9258 6367
Paul Bishop Mobile	+44 (0)7920 840349
Paul Bishop email	paul.bishop@sailtraininginternational.org
Ben Stuart Mobile	+44 (0)7879 996071
Ben Stuart email	ben.stuart@sailtraininginternational.org
Amanda Goodden Mobile	+44 (0)7962 032471
Amanda Goodden email	amanda.goodden@sailtraininginternational.org





Sail Training International