



Partnering with the Community and Finding Volunteers

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The Tall Ships Races 2010 Aalborg





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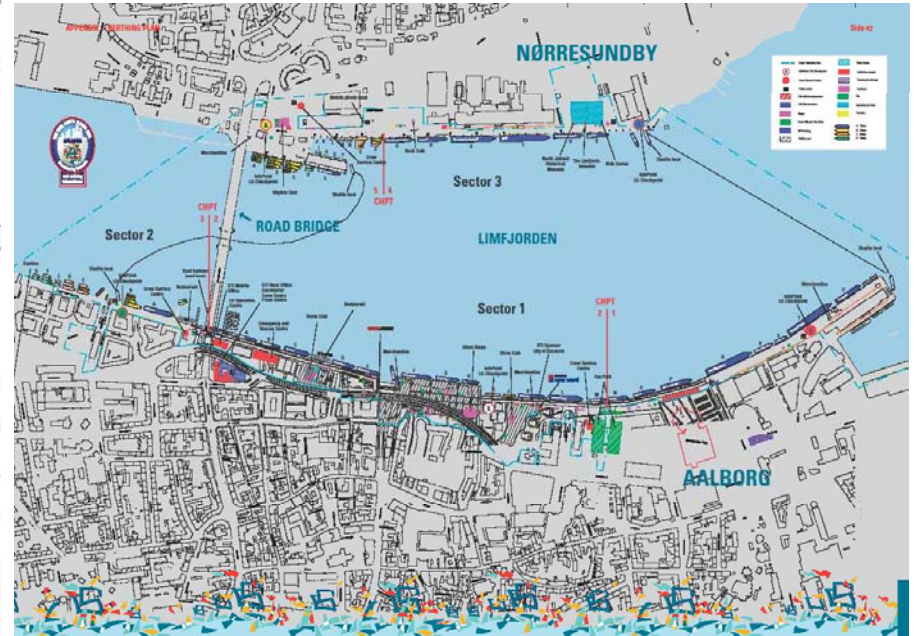
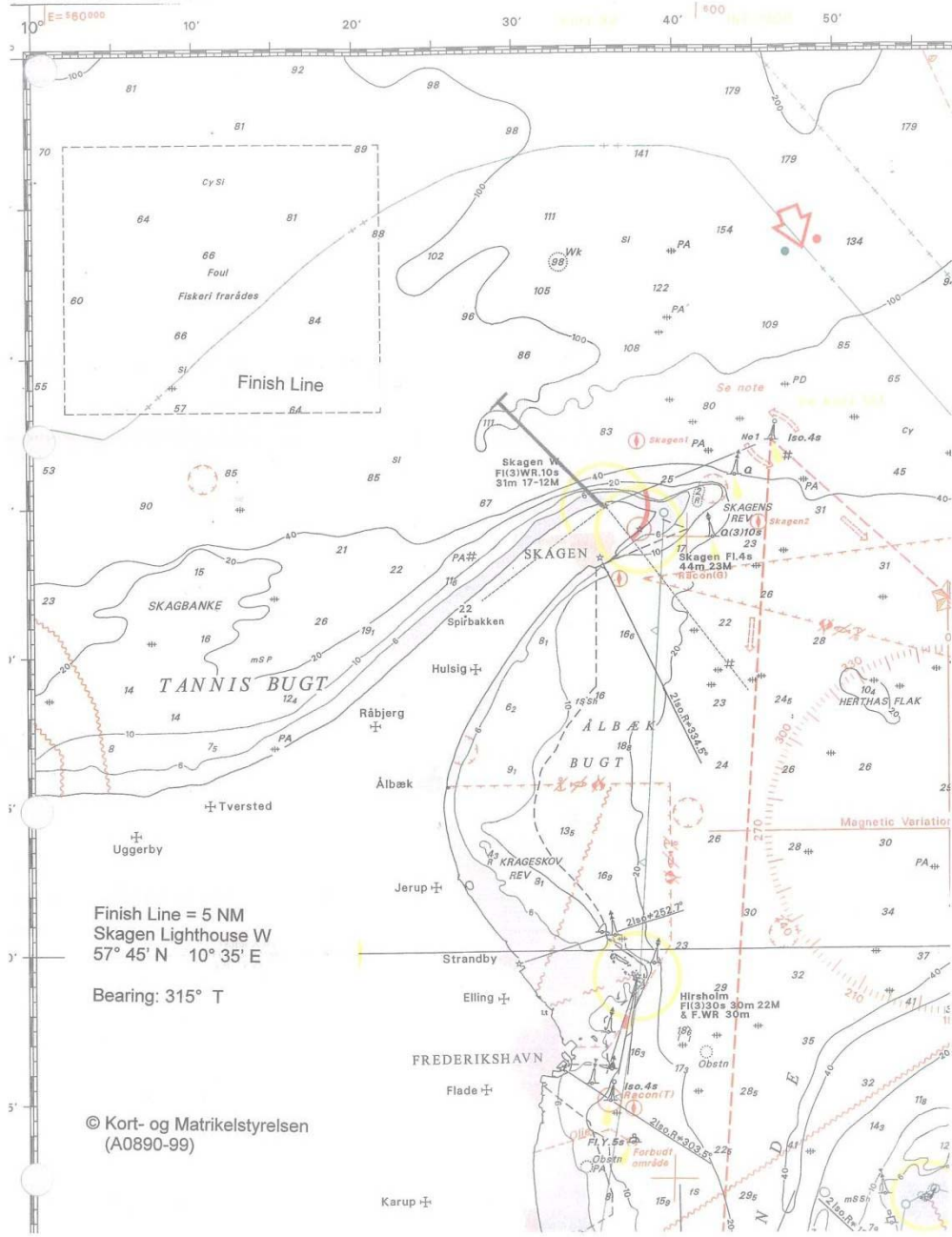


In July 2010 Aalborg arranged The Tall Ships Races for the third time. Approximately 85 vessels visited Aalborg with 3,000 crewmembers, and again it was a success.

To give a description of how we work with the public, and how we find the necessary number of volunteers (LO's etc.)it is required with a briefing on how the LO system is organized and how responsibilities in the overall project is divided.

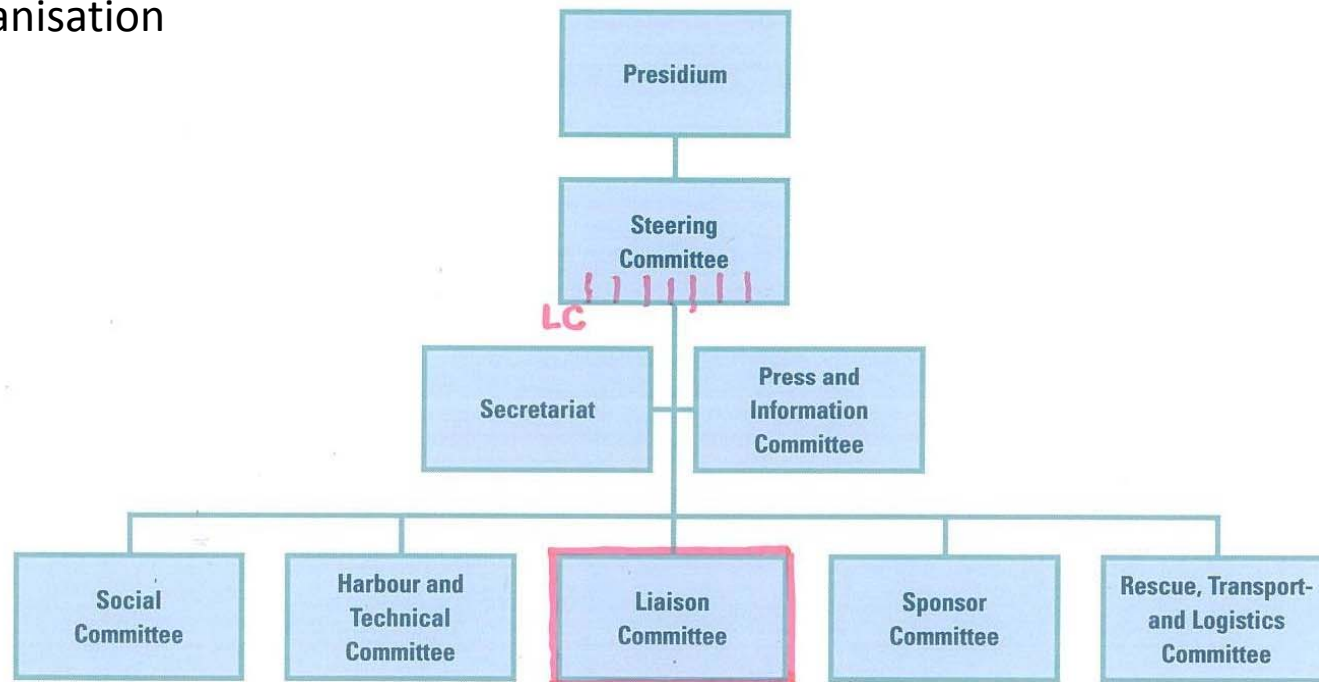
An understanding of how the port area in Aalborg looks is also necessary. (The Lim Fjord is approx. 500 meter wide and divides the harbour into a southern and northern area - total length of the quay is approx. 1.3 km.







Overall organisation





Steering Committee

The Steering Committee consists of the chairman, project manager and 1 or 2 representatives from all working groups.

In that way are those who take the decisions also those who shall put the decisions into practice.

The steering committee is responsible for the budget and all conditions during The Tall Ships Races. During The Tall Ships Races in Aalborg, Aalborg Harbour (joint stock company and port authority) hand over the authority over the port area to TSR Aalborg.





Other committees and responsibilities

Harbour & Technical Committee

- provides technical devices on land and technical supplies to the vessels (electricity, water, waste disposal, sanitation etc.)

Social Committee

- arranging events for the audience and crew, such as sport activities, excursions, crew party, crew parade etc.

Sponsor Committee

- is responsible for negotiating sponsorships, sponsor events and corporate hospitality.





Rescue, Transport & Logistics Committee

- is responsible for security (prepare security plan to be approved by the authorities), transport services on land (VIP, bus, parking, access control) and establishment of an emergency center at the harbour with representatives of the Fire, Police and Ambulance.

Liaison Committee

- is responsible for the vessels and the crew from crossing the finishing line until Parade of Sail.





Organization – Liaison Committee





The group consisted of 13 persons, mostly private volunteers, and representatives of public actors, who supported TSR Aalborg with benefits / Sponsorships. (Aalborg Harbour Danpilot pilots, Naval Station Frederikshavn, Marine Guard - part of Defense).

The group held monthly meetings plus additional meetings as required in approx. 1.5 years before the event starts.





The committee was divided into three subgroups with specific tasks in relation to the entire responsibilities of the Liaison Committee:

Chairman: participated 3x

Vice Chairman: participated 3x

Harbour Group: participants from Aalborg Harbour: 2, with one participated 3x
Naval Base: 3, including 1 participated 3x
Naval Home Guard: 1, participated 2x
Pilots: 2, including 1 participated 3x

Office Group: 2 people, participated 3x

LO Group: 3 persons, of whom 2 attended 3x





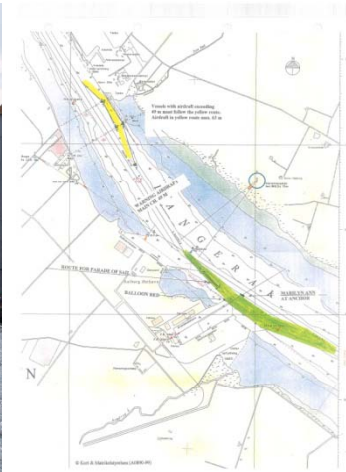
Liaison Committee - tasks / responsibilities (random priority)

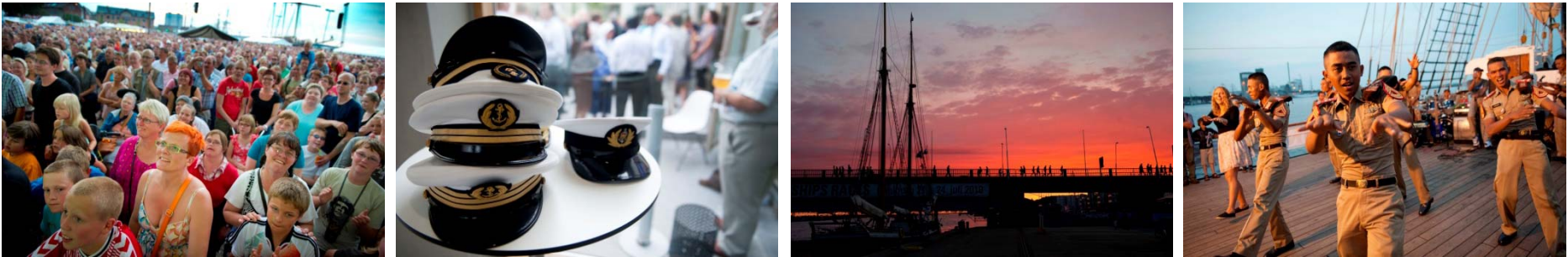
- Recruitment and training of LO's and boatmen, about 160 persons
- Finishing Line, Advanced Notices, Arrival Arrangements - STI documents
- Support to the vessels after the finishing line from Skagen - Hals (entrance to the Lim Fjord). Naval Home Guard with 2 vessels
- Piloting through Hals Barre (dug channel to the Kattegat) (DanPilot)
- Technical Services in Hals for smaller vessels, who wanted to wait entering Aalborg (Hals Civic association)
- Crossing Power Lines (elevation over 49 meters), piloting, tug and buoying (Aalborg Harbour)





- Approval by the authorities by crossing etc.
- Tugboats on arrival Aalborg (Naval Station), assistance at the berthing. Naval Home Ground
- Composition of berthing plan
- Establishing and staffing of LO Center (approximately 30 LO-ere). Mobile offices and tents. Army Logistics School. Including the setting of LO office, LO Port Control and LO Service Center





- Establishing of LO Checkpoints, in total 5 (mobile services), combined with Info-points
- Coordination with The Naval Station LO (State vessels and Navy vessels), cooperation between civilian LO and Navy LO
- Immigration and customs. Formalities and forms. Cooperation with the Police
- Captains Briefing Antwerp before departure for Aalborg
- Important information to the vessels before arriving Aalborg, handing out Captains Handbook etc.
- Coordination, Layout Manuals (Captains HB, LO HB, Crew Manual) in collaboration with Aalborg Municipality





- Reprints of Chart of approaching the Limfjord at Hals Barre, permission from authorities
- Taxi Boats (12 boats with about 40 boatmen). Sailing Clubs and private
- Meals and clothes for LO's and boatmen (taxi boats)
- Coordination with Marine Home Guard volunteers (4 ships and approximately 50 persons)
- Arrange and attend Captains Briefing, weather forecast etc. Cooperation with Race Director etc.
- Arrange the morning briefing for the LO's and boatmen (160 persons). Cooperation with STI Officials
- Participate in STI morning briefings and support to the Race Director (2 LO-ere)





- Arranging suppliers for Technical Support (repairs, radio etc.) and supplies (bunker, electric, water, gas, waste) Cooperation with Harbour & Technical Committee
- Preparation of Berthing Plan. Cooperation with STI, PR and Sponsorship Committee, Port of Aalborg and others
- Parade of Sail: Departure plans, tugs, pilots, line holders, management of traffic on the fjord until Point of Parade, 6 sea miles east of Aalborg
- Raising and dismantling of 18 flags each morning and evening with gun salute
- Participation in Crews Parade (LO's)
- Dismantling of LO Center (before the end of the departure day)
- Evaluation of this year's event





4. LO - Training / Recruitment

4.1 Volunteers

1999: 120 LO's - recruited through postings on the University, College, Schools (spread) etc. Chance of many more if there was advertised in the press. A total of about 150 candidates which 120 were qualified.

2004: 120 LO's - about 80% of those from 1999 were asked and signed up again. No advertising, many volunteered / were recommended.

2010: 120 LO's - about 70% of those from 2004 were asked and signed up. No advertising. Many volunteers were recommended.





4.2 Gender and age groups

Men and women, about 50-50%, aged 20-75 years.

Many have been involved all 3 times (since 1999).

Need for renewing next time?? 2016?

Background as the LO are: maritime occupations, language skills (we will cover 11 foreign languages), education/job, interest to help and get near the vessels.

There was a need for 30 persons for manning of the LO Center, it was not a problem as many did not want to go aboard the vessels!





4.3 LO - Education

Seminars: 2 weekends a 4 hours. + seminar for the boatmen (separately). Approximately 6 months and 2 months before the event

Running info: website (LO-news), direct mail, newsletters (general info)

Handbooks: version 1 and 2 (final)

Morning Briefing 30 minutes each day during the event. All.

Morning Briefing for taxi boats.

Evaluation: schemas delivered each day at the 20.00 All.

Ship Group: morning meeting and evaluation (plans) all day.





4.4 LO Database

Coordination of all data on LO's, duty rosters etc.

Content: full name, address, email address, year of birth, phone number, private mobile number, occupation, languages (11 opportunities) job in 2004, job in 2010, CheckPoint affinity, assigned vessel, country, class, various dress size, participation in meetings/seminars, P license, accommodation, duties (4 days), emergency call (3 days before arrival), received clothes/mobile check



Taxi-boats: skipper/crew, number of lifejackets, number of passengers, number of boat





4.5 LO-hours

06:45

Check in

07:00 - 07:30

Briefings

07:30 - 08:30

Breakfast (canteen)

08:30 - 20:00

on the ship or on land - on duty as needed.

11:30 - 13:00

Lunch Packages distributed from LO Center.

18:00 - 19:00

Dinner in the canteen.

20.00

Guard end evaluation form handed in LO Center

Taxi-boats:

07.00

Briefing with LO-ere

07:30 - 08:00

Breakfast

08:00 - 20:00

Sailing teams (2 per day)

11.30 - 13.00

Packed Lunches

20.00

Evaluation Schedule delivered





4.6 LO clothing / equipment

All LO's got: 2 shirts, 1 jacket (removable sleeve), 1 cap, 1 bag, 1 mobile

All the boatmen got: same as Lo's, but no mobile

All communication between taxi boats, Senior LO and the vessels were on maritime VHF

All communications between Headquarters, LO Center, LO checkpoints, Port Control, Working Group / Steering Group was by mobile with partially embedded phone numbers

All vessels had 1 or more Mobile with free consumption and dongle for the PC





5. Liaison Committee Economy

Because of the many free benefits from off suppliers (municipalities, defense, sponsors, etc.) the Liaison Committees budget were limited to a consumption of around 70,000 Euros out of a total budget for TSR Aalborg on approximately 1.533 million Euros.

Statistisk intern ordre - År til dato(FIBL15) TALL SHIPS RACES AALBORG. LIAISON COMMITTEE - BUDGET.

Ordre nr		• Periodeens forbrug 29.10.2010	• Budget (st. ordre) 2010	• Rest. korr. budget (st. ordre)	• Forbrugs %	• Forbrugs % sidste år
		DKK	DKK			EURO
	Samllet resultat	518.618		-518.618	X	70.000
10500088	Skib - Kontanthold	3.700		-3.700	X	500
10500089	Skib - Medler	10.536		-10.536	X	1.400
10500090	Skib - Rejser	5.454		-5.454	X	700
10500091	Skib - LO-udgifter	19.380		-19.380	X	2.600
10500092	Skib - Lodser og slæbende	108.507		-108.507	X	14.470
10500093	Skib - Håndbøger	48.970		-48.970	X	6.530
10500095	Skib - Andre udg.	322.072		-322.072	X	43.000

1 EURO = 7,5 DKK

BUDGET LO-COMMITTEE: 535.000 DKK = 80.000 EUR.

TOTAL TSR 10 BUDGET: 11.5 mio. DKK = 1.533 mio EUR

FOOD APPROX. 100.000 DKK = 13.500 EUR.

DRESS APPROX. 100.000 DKK = 13.500 EUR.

Statistiske filtre

Profilcenter: Serviceforvaltningen; Serviceafdelingen - Byrådsafsnit; Telefonafteg; Bud- og Portnerfunktion; AK-princ; Kantineen, BF
 Ordre: >=000000000001
 Kontoplan: 8510020 KMD OPLUS Kontoplan
 CO-område: 8510020 KMD OPLUS Filialkode
 Regnskabsårsvariant: Kalenderår, 4 særperioder
 Finansområde: KMD Opus FI-område
 InfoProvider: ZCOPA_1; ZCPCA_851
 Art IM: 0; 1-97
 Kundeidentifikation: Aalborg

Dynamiske filtre
 PSP-element: Skibsgruppe

29.10.2010 15:17:11

Side 1 af 2





6. Conclusion and Closure

Getting volunteers / civilians to work together towards a common goal, without coming into conflict with the individual's desire to solve the tasks in an autonomous manner is an ART, but with a proper balance of respect for the volunteers and their requirements and performance, and with good physical conditions surrounding the job, it can be done to get a good result in which both the visiting vessels and crews and volunteers have an unforgettable experience out of it!

Denmark is perhaps an 'association country' par excellence and cooperation between community and private actors are perhaps exemplary? But a good organization with a well prepared team of volunteers is the path to success in any case!





Our (Liaison Committee) main experience in 2010 are:

- No checkpoints next time - the media have overtaken the need for such!
- A better text messaging system for the future
- All Tel No pre-typed on the delivered Mobile
- An additional LO seminar about 1 month before the event

Conclusion: Everything can be planned, but to predict the unpredictable is impossible, and therefore there must be a short reaction time to avoid tasks growing and become problems. Our motto is: we fix it! and so it takes max 10 minutes before action is taken.

We also thank the STI staff for their kind and sympathetic way of working together!
Without their consideration of our organization, we could not complete tasks with the same good results!



